

**SUMMARY MINUTES**  
**MPO Policy Committee**  
**October 29, 2024 @ 3:30PM**  
**City Commission Chambers | 1001 College Street**

**MEMBERS PRESENT:**

Bowling Green Mayor Todd Alcott  
Warren County Judge-Executive Doug Gorman  
Andy Souza, City of Bowling Green  
Josh Moore, Warren County  
Joseph Plunk, Kentucky Transportation Cabinet District 3

**MPO STAFF PRESENT**

Ben Peterson  
Rachel Hurt  
Carroll Duckworth

Warren County Judge-Executive Doug Gorman called the MPO Policy Committee to order.

**A. ROLL CALL**

A roll call was conducted in order to determine a quorum; quorum was determined with three members present.

**B. APPROVAL OF MINUTES**

There was no discussion from the September 19, 2024 special call meeting minutes. Joe Plunk made a motion, seconded by Todd Alcott, to approve the September 19, 2024 minutes. All in favor, so approved.

**C. NEW BUSINESS**

- a) Approval: Approve meeting schedule for 2025. Proposed: Continue same schedule in 2025 as 2024: Meets the last Tuesday of February, April, June, August and October at 3:30 PM unless otherwise noted. Meetings are held at Bowling Green City Hall, 1001 College Street, in-person only. After some discussion it was concluded that the Policy Committee should meet quarterly and upon need at special call sessions. A motion was made by Joe Plunk for quarterly meetings to be determined by the Carroll Duckworth and communicated. It was seconded Todd Alcott.
- b) Carroll Duckworth provided an update on the 2025 MPO Technical Advisory Committee (TAC) meeting schedule. The 2025 TAC schedule was approved by the TAC committee and will remain the same as 2024. Informational only, no approval needed.

**D. WORKING ITEMS**

Carroll Duckworth provided updates on current MPO projects:

- a) Metropolitan Transportation Plan (MTP) 2050 public engagement opportunities at two public meetings are scheduled for 11-19-24. Additional details regarding the project, and how to participate are available at the link below. The public is encouraged to participate in the process through these meetings and the survey and interactive map at <https://tinyurl.com/BGWC-2050MTP>
- b) Annual Listing of Obligated Projects in accordance with 23 CFR 450.334 to be completed by 12-20-24.
- c) 2022 Bike Pedestrian Master Plan - Project prioritization to be completed by end of the year: Projects can be found here <https://www.warrenpc.org/wp-content/uploads/2022/10/Bicycle-and-Pedestrian-Master-Plan-FINAL.pdf>
- c) Reviewing many aspects of Bicycle Pedestrian Advisory Committee (PAC): attendees, stakeholders, meeting time/location, goals. Carroll Duckworth expressed appreciation for participation of various participants: City (Andy Souza), County (Josh Moore, Ryan Pattee), State (Joe Plunk, Ben Hunt)
- d) BikeWalkBG School Bike Education Program in area schools. First Bike Ed Program completed at Briarwood Elementary involving four fourth grade classes. Four additional schools with multiple classes are scheduled before Thanksgiving. Appreciation was expressed for Natasha Smith's involvement and participation in BikeWalkBG.

- e) BikeWalkBG has been asked to make a presentation at the KY Bicycle and Bikeway Commission annual meeting on 11-8-24 regarding 2023 award. MPO plans to attend and participate.
- f) BikeWalkBG was requested to participate in a Study Advisory Committee for a Kentucky Transportation Center research project to study how to collect bicycle and pedestrian data counts. First meeting session has been completed with more to follow.
- g) Bicycle Friendly Community application – The application has just started and will continue
- h) October Community Night Bike Ride – The bike ride was a success with over 70 riders. A City of Bowling Green Police Officer was a welcomed addition to the ride. Upcoming rides include a daytime ride in November and a night ride in December.

#### **E. OLD BUSINESS**

Carroll Duckworth provided updates on current MPO projects:

- a) 2045 MTP Amendment #2 and 2024-2028 TIP Amendment #2 accepted and STIP MOD2021.329 processed.
- b) RLS & Associates, Inc. provided signed contract and notice to proceed to conduct Transit Merger Study for WKU's Topper Transit and the City of Bowling Green's GoBG Transit systems. The first meeting will be coming up shortly.
- c) MTP 2050 public engagement was conducted at Harvest Fest on 10-19-24 and stakeholder meetings were held on 10-24-24 was successful. Feedback from Harvest Fest and stakeholders was consistent. Doug Gorman asked for what would reasonable public participation be for such a project. Carroll Duckworth to research and provide feedback.
- d) Fiscal Year 2024 | Unified Planning Work Program - Performance & Expenditure Report filed.
- e) Paula Nye Memorial Grant report has been filed for the 2023 award which was spent in 2024.
- f) Paula Nye Memorial Grant 2024 application has been submitted in the amount of \$16,152 to continue School Bike Education Program in area schools and to construct a traffic garden.
- g) Natasha Smith, BikeWalkBG Coordinator, was honored to be a panel speaker on a webinar entitled "Field Notes: How To Get a K-12 Cycling Program Started" hosted by the League of American Bicyclists.

#### **F. ANNOUNCEMENTS & INFORMATION**

- a) Doug Gorman provided the following updates: A traffic garden is being proposed for the fringe area. Quotes are being sought for the project; The two lane road approaching Beech Bend gates is a county road and is in the process of being widened to 3 lanes.
- b) Andy Souza provide updates on the following: Cave Mill Road project. Public engagement meetings expected in January 2025; Cave Mill Small House roundabout property acquisition.
- c) Joseph Plunk provided updates regarding: U.S. 31 Bypass roundabout at Broadway is still in the planning stages; Nashville Road project (roundabout to Campbell Lane) is in the in property and utility phases. Project will include a multi-use path from roundabout to Campbell Lane on the in-bound side; KY Route 185 work expected to be completed Fall 2025; Majority of traffic signal control boxes have been covered with artwork/graphics.

#### **G. ADJOURNMENT**

With no further discussion, a motion to adjourn was made by Joseph Plunk and was seconded by Todd Alcott. All in favor, so approved and the meeting was adjourned.

  
CHAIRMAN

12/5/24  
DATE