

**S U M M A R Y   M I N U T E S**  
**CITY-COUNTY BOARD OF ADJUSTMENTS**  
**April 12, 2018 @ 5:00 p.m.**  
**City Commission Chambers**  
**1001 College Street, Bowling Green, Kentucky**

**MEMBERS PRESENT:**

**Dr. John Fitts**  
**Danny Howell**  
**Courtlan Atkinson**  
**Elaine Price**  
**Jim Lockwood**

The City-County Board of Adjustments of Warren County was called to order by the Hon. Hoy Hodges. He stated a temporary chair will need to be elected for this meeting since Chairman and Vice-Chairman was not present at that time. Mr. Jim Lockwood made a motion to elect Courtlan Atkinson as temporary chair. The motion was seconded by Elaine Price and all members agreed; motion passed.

**A. ROLL CALL:**

Temporary Chair Atkinson then requested Jessica Martin, Administrative Assistant, to call the roll. It was determined that a quorum was present with four (4) of the seven (7) members in attendance at the time of roll call.

**B. APPROVAL OF MINUTES:**

Temporary Chair Atkinson asked if there were any questions or comments about the Summary Minutes of the previous meeting held March 8, 2018. There were no questions or comments. The Motion was made by Mr. Lockwood, seconded by Ms. Price, and the Board of Adjustments' members (4 years) approved the Summary Minutes of the March 8, 2018 meeting as written. **Dr. John Fitts entered the chambers making the total number of members present to five (5).**

**C. PUBLIC HEARINGS:**

Temporary Chair Atkinson stated there were no public hearings on tonight's agenda.

**D. OLD BUSINESS:**

Temporary Chair Atkinson asked if there were any old business. Being none, she moved to new business.

**E. NEW BUSINESS:**

Mr. Ben Peterson and Mrs. Rachel Hurt presented training on proposed zoning ordinance changes; Board of Adjustment Ordinance changes; applications, decisions and ethics review; and the Board of Adjustment Powers and Duties. After discussion and questions, temporary Chair Atkinson asked if there were additional new business. Mrs. Jessica Martin announced there will be at least four public hearings on the May meeting docket. Temporary Chair Atkinson asked if there were any further new business. Being none, the meeting was adjourned.

  
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MIKE DAVENPORT, CHAIRMAN

\_\_\_\_\_  
Date

\* Audio is available upon Open Records request. This concludes the Summary of Minutes.