

**HISTORIC PRESERVATION BOARD
SUMMARY MINUTES
May 24, 2018**

MEMBERS PRESENT:

**Brian Lowder
Johnston Boyd
Sandy McAllister**

STAFF PRESENT:

**Ben Peterson
Monica Ramsey**

MEMBERS ABSENT

**Troy Brooks
Virginia Siegel**

I. CALL MEETING TO ORDER

Chairman Sandy McAllister called the meeting to order.

II. DETERMINATION OF QUORUM

Roll was called by Ben Peterson. At the time of roll call, three (3) of the five (5) members were present, confirming a quorum.

III. APPROVAL OF MINUTES

Chairman McAllister stated everyone received a copy of the Summary Minutes of the Historic Preservation Board meeting on February 22, 2018. She asked if there were any comments or changes.

ACTION: Mr. Brian Lowder moved to approve the Minutes of the February 22, 2018 Board Meeting. Mr. Johnston Boyd seconded the motion. The vote was three (3) yeas (Boyd, Lowder & McAllister), so approved.

IV. CERTIFICATES OF APPROPRIATENESS

Chairman McAllister called the case of “2018-03-COA: Gary R. and Fredericka Larkin – 1302 Chestnut Street –Alterations and Additions.” Mrs. Monica Ramsey presented the staff report (available in the office with an open records request).

Chairman McAllister asked if there were any questions. Mr. Johnston Boyd asked if the proposed replacement windows would have true simulated divided lights. Mr. Gary R. Larkin asked what that meant. Mr. Boyd explained that true simulated divided lights have the grids on the outside of the glass, rather than the inside. Mr. Larkin said he would agree to that and let the window supplier know that’s what he wanted. That work item was amended to specify that the windows would have true simulated divided lights. Mr. Boyd asked about the addition of the cupola and

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wondered if there was any stipulation to adding something that looked like it should have already been there. Mrs. Ramsey answered that the survey file for this property did not include any plans or architectural drawings, so there is no way to know if the cupola was always intended. Mr. Peterson added that it was up to the board to decide if the proposed addition was appropriate. Mrs. Ramsey pointed out that the motion page was updated to specify each work item, so the board had the ability to approve some or all of that application and other applications in the future. Chairman McAllister asked if there were any other questions. With no questions, Chairman McAllister asked for a motion.

ACTION: Mr. Johnston Boyd made a motion, seconded by Mr. Brian Lowder, to approve the application. My motion is based on the findings of fact as presented in the Staff Report and testimony presented in this public hearing. The proposed alteration is in agreement with the Warren County Zoning Ordinance, the adopted 2015 Bowling Green Historic Preservation Design Guidelines and The Secretary of the Interior's Standards for Rehabilitation & Illustrated Guidelines for Rehabilitating Historic Buildings and the proposed work will not negatively affect the structure or other properties within the College Hill Local Historic District. The vote was three (3) yeas (Boyd, Lowder & McAllister), so approved.

V. OLD BUSINESS

Chairman McAllister stated there was no Old Business on tonight's agenda.

VI. NEW BUSINESS

Chairman McAllister asked if there were any new business.

VII. ADJOURN

With no further business, the meeting was adjourned.

Brian Lowder, Vice- Chairman



Date: 6/28/2018