



APPLICATION FOR DETAILED DEVELOPMENT PLAN

Docket Number: _____

Public Hearing Date: _____

Date Application Filed: _____

Pre-Application Meeting Date: _____

APPLICATION TYPE (Please Check One):

- Original Detailed Development Plan*
- Revision of Detailed Development Plan*
- Revocation of Detailed Development Plan*

PROPERTY INFORMATION

Name of Development: _____

Development Location: _____

Current Zoning: _____ Binding Elements: YES NO

DEVELOPMENT TYPE (Please Check One):

- Planned Unit Development (PUD)*
 - Multi-Family or Group Housing (more than 24 units)*
 - Townhouses (more than 24 units)*
 - Condominiums/Horizontal Property (more than 24 units)*
 - Commercial (more than 20,000 sq. ft.)*
 - Institutional (more than 50,000 sq. ft.)*
 - Industrial (more than 75,000 sq. ft.)*
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CONTACT INFORMATION

1) **PROPERTY OWNER(S) INFORMATION:** _____

Names of Officers, Directors, Shareholders or Members (If Applicable):

Mailing Address: _____

Phone Number: _____

Cell Number: _____

E-Mail Address: _____

2) DEVELOPER INFORMATION: _____

Mailing Address:

Phone Number:

Cell Number:

E-Mail Address:

3) SURVEYORS INFORMATION: _____

Mailing Address:

Phone Number:

Cell Number:

E-Mail Address:

4) ENGINEER INFORMATION: _____

Mailing Address:

Phone Number:

Cell Number:

E-Mail Address:

5) ARCHITECT INFORMATION: _____

Mailing Address:

Phone Number:

Cell Number:

E-Mail Address:

6) LANDSCAPE ARCHITECT INFORMATION: _____

Mailing Address:

Phone Number:

Cell Number:

E-Mail Address:

REQUIRED ATTACHMENTS

- Three (3) full sets of Detailed Development Plans
- Three (3) sets of Topographic Survey/Drainage Plan & Calculations
- Three (3) copies of Landscape Plan, if applicable
- Letter from all Utility Companies anticipated to serve development
- Letter from City/County/State Engineer (applicable jurisdiction)
- Two (2) sets of Architectural Plans, if applicable, Elevations of building
- Two (2) Draft of Proposed Owners Association Covenants, Master Deed or Restrictions, if applicable
- Three (3) Market Study or Traffic Study, if applicable
- One (1) 11" x 17" size copies Site Plan and Elevations of building (for mailing)
- Attach completed DDP Checklist
- After staff review, four (4) full size sets and one (1) 11 X 17 set of the final plan, including required changes

APPLICANT'S CERTIFICATION

I do hereby certify that, to the best of my knowledge and belief, all application materials have been submitted and that the information they contain is true and correct. Please attach additional signature pages if needed.

Signature of Property Owner(s):

Date:

1) _____

(please print name and title)

2) _____

(please print name and title)

The foregoing signatures constitute all of the owners of the affected property necessary to convey fee title, their attorney, or their legally constituted attorney-in-fact. If the signature is of an attorney, then such signature is certification that the attorney represents each and every owner of the affected property.

REQUIRED FILING FEES MUST BE PAID BEFORE ANY APPLICATION WILL BE ACCEPTED

Application Fee: _____

Land Use Certificate Fee: _____

Date Fees Received: _____