

SUMMARY MINUTES
City-County Planning Commission of Warren County
February 03, 2011 @ 6:00 p.m.
City-County Planning Commission
2nd Floor Conference Room - 1141 State Street

Present:

Tim Huston
Bill Hotaling
Cliff Nahm
Larkin Ritter

Mary Belle Ballance
Velma Runner
Chuck Coppinger

John Atkerson
Kenneth Sparks
Bennie Jones

Absent: **Albert Rich** **Faye Phelps**

The City-County Planning Commission of Warren County was called to order by Chairman Velma Runner at 6:30 p.m. Chairman Runner requested Sandy Clark, Zoning Administrator, to conduct roll call in order to determine a quorum. A quorum was determined with nine (9) of twelve (12) Commissioners present at the time of the roll call.

I. ADMINISTRATIVE REVIEW:

Chairman Runner asked if all Commissioners had received and read the draft Summary Minutes of the meeting held on January 6, 2011. The Motion was made by Commissioner Atkerson, seconded by Commissioner Hotaling, and agreed upon by all of the Commissioners present (1 abstained) to approve the Summary Minutes of the January 6, 2011 meeting.

C. REPORT ON SUBDIVISION APPROVALS

Chairman Runner asked if there were any questions or comments on the Subdivision approvals. Being no questions or comments, the January 1, 2011 to January 25, 2011 Subdivision plats stand as recorded.

D. LETTERS OF CREDIT AND PERFORMANCE BONDS

Chairman Runner indicated the next item on the agenda is the Letters of Credit and Performance Bonds. She said there were two additions (#9 and #10) to the list presented to the Commission. Chairman Runner asked if there were any questions or comments in regard to the report given to Commissioners. Being no questions, Chairman Runner asked for a Motion:

ACTION: **A Motion was made by Commissioner Atkerson, seconded by Commissioner Huston, which passed unanimously nine (9) yeas to approve the following:**

1. Reduce the letter of credit for Greystone Subdivision, Section 8 Phase 1, from \$33,600.00 down to \$27,800.00 from Greystone Properties, LLC.
2. Reduce the letter of credit for McCoy Place Subdivision, Section 1, (Sidewalks) from \$40,000.00 down to \$30,050.00 from H & D Development.

3. Release the letter of credit for Briar Creek Subdivision in the amount of \$27,500 from Greg Gary.
4. Release the letter of credit for Fieldstone Farms, Section 1, in the amount of \$26,450 from Developing Partners, LLC.
5. Release the cash surety for Lost River Cove Sub., Sections 1, 2 & 3 in the amount of \$450 from Mark Williams c/o Williams Properties, Inc.
6. Release the letter for credit for Brentwood Place, Section 1, in the amount of \$39,800 from Traugber and Cornett, LLC.
7. Release the cash surety for Riverbend Landing, Section 3, in the amount of \$10,000 from Venture Developers.
8. Release the letter of credit for Bridlewood Subdivision in the amount of \$10,000 from Darrell Oliver.
9. Release the cash surety for landscaping 579 Three Springs Road in the amount of \$1,900 from Henson Holdings, LLC.
10. Release the performance bond for landscaping 1860 Campbell Lane in the amount of \$4,350 from Stewart-Richey Construction.

Mary Belle Ballance entered the meeting.

E. ANNOUNCEMENTS

Chairman Runner asked if there were any announcements to be made to the Commission. Mr. Hunter then said there will be a meeting on February 17, 2011 and a draft agenda was given to each Commissioner.

Chairman Runner stated there was no additional business to come before the Commission; the meeting was adjourned at 6:45 p.m.

CHAIRMAN, VELMA RUNNER

Sandy M. Clark, Zoning Administrator

The Commission adjourned into a working session.

***GUESTS: Mayor Bert Higginbotham
Mayor Steve Roberts***

***Mayor William Mansfield
Commissioner Tommy Carder***