



**CITY-COUNTY PLANNING COMMISSION OF WARREN COUNTY  
APPLICATION FOR ZONING MAP AMENDMENT  
APPLICATION FOR AMENDMENT TO GENERAL DEVELOPMENT PLAN**

<b>INSTRUCTIONS &amp; SUPPLEMENTARY INFORMATION</b>	<p align="center"><b>DOCKET</b> <i>(To be completed by Zoning Administrator)</i></p> Docket Number: _____ Pre-App. Date: _____ Date App. Filed: _____ Hearing Date: _____
<p><i>The applicant must be an owner of the property.</i></p> <p><i>Spouse and/or any other parties with legal or equitable interest (contract vendees) must join in this application.</i></p> <p><i>Identify applicant, co-applicant, co-owner or contract vendee</i></p> <p><i>If needed, use separate sheet to identify all parties with legal interest in this property.</i></p> <p>* Lessees * Contract-Vendees * Option Holders * Developers</p> <p><i>Note that a survey and complete legal description must accompany this application.</i></p>	<p align="center"><b>Applicant(s) Information</b></p> <p><b>Applicant(s) name(s):</b> _____ _____</p> <p><b>Business entity - names of Officers, Directors; Shareholders or Members:</b> _____ _____</p> <p>Address: _____ _____ _____</p> <p>Daytime Telephone: _____ Cell: _____</p> <p><b>Property owner(s) name(s):</b> _____ _____</p> <p>Address: _____ _____ _____</p> <p>Daytime Telephone: _____</p> <p><b>Co-owner(s) names(s):</b> _____ _____</p> <p>Address: _____ _____ _____</p> <p>Daytime Telephone: _____ Cell: _____</p> <p><b>Applicant(s) Attorney:</b> _____ Address: _____ _____ _____</p> <p>Daytime Telephone: _____</p>

*A complete description of the proposed use must be included with a general development plan accompanying this application.*

*Clearly identify the location with distance to intersecting street on each side of property.*

*State size in acres or square feet if less than one acre.*

*Describe how the property is presently used.*

*The requested zoning must be for the most restrictive zone which will allow the proposed use.*

*If any part of the property is within a flood zone, the flood zone area must be shown on the property drawing.*

*For land within Bowling Green, the minimum fire flow is 600 GPM at 20 PSI residual. For other land in Warren County, the minimum fire flow for single family residential is 250 GPM at 20 PSI residual; for multi-family, commercial and industrial, 600 GPM at 20 PSI residual.*

*If sanitary sewer is within 1,500 feet of the subject property or if the proposed use is multi-family, commercial or industrial, then the development plan must include provisions for use of the existing public sewer to serve any new development.*

*If the site does not meet the Fire Protection Requirements, a Waiver form must accompany this Application.*

**Property and Proposed Development Information**

Property address: \_\_\_\_\_

Location by landmarks: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

PVA # \_\_\_\_\_

Size: \_\_\_\_\_

Existing Zoning: \_\_\_\_\_

Existing Use: \_\_\_\_\_  
\_\_\_\_\_

Zoning Requested: \_\_\_\_\_

Proposed Use: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Within flood zone:  Yes  No F.I.R.M.# \_\_\_\_\_

\*\*\*\*\*

**Utility Certifications**

**Water** supply which provides the minimum fire flow for the location and use is: \_\_\_\_\_ existing  
\_\_\_\_\_ proposed  
\_\_\_\_\_ not available (threshold waiver on file)

**Sanitary Sewer** is: \_\_\_\_\_ existing  
\_\_\_\_\_ proposed  
\_\_\_\_\_ not available within 1,500 feet

*If the proposed zoning map amendment is not consistent with the Comprehensive Plan, the Commission must find **either***

*1. That the original zoning classification was inappropriate or improper for the original use of the property, **or***

*2. That there have been major changes of an economic, physical or social nature within the area involved which were not anticipated in the Comprehensive Plan and that those changes have substantially altered the basic character of the area involved.*

*To show that the **original zoning** was **inappropriate**, you must provide facts showing that the existing use was established prior to the time the zoning classification was established and that the use has not been discontinued.*

*To show that there have been **major changes** within the area, you must provide:*

*1. A list of such specific changes*

*2. A description as to how said changes were not anticipated by the Comprehensive Plan*

*3. A description as to how said changes altered the basic character of the area*

*4. A description as to how said changes make the proposed amendment to the Official Zoning Map appropriate.*

**If the applicant feels the proposed zoning classification is not consistent with the adopted Comprehensive Plan, the application must contain facts supporting one of the following:**

Describe why the **original zoning** classification was **inappropriate**.  
*(Use additional sheets if needed).*

Describe the **major changes not anticipated** by the Comprehensive Plan and how they have altered the basic character of the area.  
*(Use additional sheets if needed).*

**Other Attachments**

Where applicable, include as attachments to this application one or more of the following:

**Environmental Review** for HI zoning requests.

**Traffic Impact Study** for proposed use with >500 ADT or >VPH peak

**Concept Plan**

**Fire Protection Requirement Threshold Waiver.**

**The required filing fee must be paid before any application will be accepted**

Fee Paid: \$ \_\_\_\_\_

Recording Fee: \$ \_\_\_\_\_

Date: \_\_\_\_\_

Revised 8-06

**Checklist for submitting Zone Change:**

- A completed and signed Application form
- A set of Binding Elements, signed and notarized
- A zone change plat and newspaper drawing prepared by a licensed surveyor
- A completed Adjacent Property Owner form
- The appropriate Filing and Recording Fees.
- Any additional studies required of the applicants
- 11" x 17" size copies of the Zone Change plat and Concept Plan, (for attachment to the Staff Report)

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***Applicant's Certification***

*I do hereby certify that, to the best of my knowledge and belief, all application materials have been submitted and that the information they contain is true and correct.*

Signature of Applicant(s) and owner(s):

Date:

\_\_\_\_\_

\_\_\_\_\_

(please print name and title)

\_\_\_\_\_

\_\_\_\_\_

(please print name and title)

\_\_\_\_\_

\_\_\_\_\_

(please print name and title)

\_\_\_\_\_

\_\_\_\_\_

(please print name and title)

*The foregoing signatures constitute all of the owners of the affected property necessary to convey fee title, their attorney, or their legally constituted attorney-in-fact. If the signature is of an attorney, then such signature is certification that the attorney represents each and every owner of the affected property.*