

**HISTORIC PRESERVATION BOARD
SUMMARY MINUTES
January 26, 2017**

MEMBERS PRESENT:

**Virginia Siegel
Johnston Boyd
Sandy McAllister**

STAFF PRESENT:

**Ben Peterson
Monica Spees**

MEMBERS ABSENT

David Southard and Brian Lowder

I. CALL MEETING TO ORDER

Chairman Sandy McAllister called the meeting to order.

II. DETERMINATION OF QUORUM

Roll was called by Ben Peterson. At the time of roll call, three (3) out of five (5) of the members were present, confirming a quorum.

III. APPROVAL OF MINUTES

Chairman McAllister stated everyone received a copy of the Summary Minutes of the Historic Preservation Board meeting on December 22, 2016. She asked if there were any comments or changes. Being no comments or questions, Chairman McAllister asked for a Motion.

ACTION: Mr. Johnston Boyd moved to approve the Minutes of the December 22, 2016 Board Meeting as written. Ms. Virginia Siegel seconded the motion. The vote was three (3) yeas (Siegel, Boyd & McAllister), so approved.

IV. OLD BUSINESS

Chairman McAllister called the case of “2016-27-COA – AnnDee Crutcher – 919 & 921 Elm Street,” which had been tabled at the previous meeting. One item was left for review. Ms. Monica Spees presented the previously approved work items and the work item left for review as stated in the staff report (available in the office with an open records request).

Chairman McAllister asked if there were any questions. Ms. AnnDee Crutcher, 1571 Stillwater Court, came forward and was sworn in. She presented samples and quotes of the vinyl siding she was requesting to put on the house at 919 Elm Street. Ms. McAllister asked about the possibility of using hardie board. Ms. Crutcher stated that she thought Mr. David Southard had advised against hardie board at the previous meeting. Ms. McAllister said she did not recall that. Mr. Boyd said he thought hardie board would be comparable in pricing or cheaper than the vinyl samples Ms. Crutcher was proposing. Ms. Crutcher said she would prefer hardie board if it

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wasn't too expensive.

Chairman McAllister asked if there were any other questions or opposition. Being none, she asked for a motion for 919 Elm Street first.

❖ **ACTION:** Ms. Virginia Siegel made a motion, seconded by Mr. Johnston Boyd, to approve the scope of work on this application: 1) Cover the existing asbestos siding with vinyl siding, white or gray in color – as presented – or with hardie board (recommended choice), should the cost of the hardie board exceed the cost of vinyl siding by ten percent (10%). My motion is based on the findings of fact as presented in the Staff Report and testimony presented in this public hearing. The proposed alteration is in agreement with the Warren County Zoning Ordinance, the adopted 2015 Bowling Green Historic Preservation Design Guidelines and The Secretary of the Interior's Standards for Rehabilitation & Illustrated Guidelines for Rehabilitating Historic Buildings and the proposed work will not negatively affect the structure or other properties within the Upper East Main Local Historic District. The vote was three (3) yeas (Siegel, Boyd & McAllister), so approved.

V. CERTIFICATES OF APPROPRIATENESS

Chairman McAllister called the case of "2017-01-COA – Newport Properties LLC – 923 College Street". Due to the property owner's absence, Hon. Hamp Moore stated that the case could not be heard. Chairman McAllister offered the possibility of holding a special call meeting, if needed. Ms. Siegel and Mr. Boyd agreed. Chairman McAllister asked for a motion.

ACTION: Ms. Virginia Siegel made a motion, seconded by Mr. Johnston Boyd, to recess the case until the next regularly scheduled meeting (Feb. 23rd, 2017, at 5:00 p.m. in the City Commission Chambers). The vote was three (3) yeas (Siegel, Boyd & McAllister), so approved.

VI. NEW BUSINESS

Chairman McAllister asked if there were any new business. Ms. Monica Spees gave out the report of demolitions and staff approved COAs since last meeting, along with the 2016 CLG report sent to the Kentucky Heritage Council two days prior. Ms. Spees also showed the board a rendering of a window Ms. Crutcher would like to put in her house, which was included in an approved work item at the previous meeting. Because the window was triangular rather than square as the window was originally going to be, Ms. Spees asked the board's opinion on making that item a staff approval. All three board members stated they were comfortable with staff approving that work item. Ms. Spees also told the board that staff would soon send out letters to all property owners in the Historic District as part of a public education effort regarding the district and COAs. There was discussion about hosting informational sessions for the public and for local realtors. Mr. Peterson stated that work is continuing in regard to updating our design standards and updating our Historic Survey. Chairman McAllister asked if there were any other new business. There was none presented.

VII. ADJOURN

With no further business, the meeting was adjourned.

Sandy McAllister, Chairman Sandy McAllister Date: 2/23/17