

**HISTORIC PRESERVATION BOARD  
SUMMARY MINUTES  
May 25, 2017**

**MEMBERS PRESENT:**

**Virginia Siegel  
Johnston Boyd  
Brian Lowder  
Sandy McAllister**

**STAFF PRESENT:**

**Ben Peterson  
Monica Spees**

**MEMBERS ABSENT**

**David Southard (resigned)**

**I. CALL MEETING TO ORDER**

Chairman Sandy McAllister called the meeting to order.

**II. DETERMINATION OF QUORUM**

Roll was called by Ben Peterson. At the time of roll call, four (4) of the five (5) members were present, confirming a quorum.

**III. APPROVAL OF MINUTES**

Chairman McAllister stated everyone received a copy of the Summary Minutes of the Historic Preservation Board meeting on April 27, 2017. She asked if there were any comments or changes. Being no comments or questions, Chairman McAllister asked for a Motion.

**ACTION: Mr. Johnston Boyd moved to approve the Minutes of the April 27, 2017 Board Meeting as written. Ms. Virginia Siegel seconded the motion. The vote was four (4) yeas (Siegel, Boyd, Lowder & McAllister), so approved.**

**IV. CERTIFICATES OF APPROPRIATENESS**

Chairman McAllister called the case of "2017-10-COA: Steve J. Heath – 610 E. Main Avenue – Pool." Ms. Monica Spees presented the staff report (available in the office with an open records request).

Chairman McAllister asked if there were any questions. With no questions, Chairman McAllister asked for a motion.

**ACTION: Mr. Brian Lowder made a motion, seconded by Mr. Johnston Boyd, to approve the application. My motion is based on the findings of fact as presented in the Staff Report and testimony presented in this public hearing. The proposed alteration is in agreement with the Warren County Zoning Ordinance, the adopted 2015 Bowling Green**

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**Historic Preservation Design Guidelines and The Secretary of the Interior's Standards for Rehabilitation & Illustrated Guidelines for Rehabilitating Historic Buildings and the proposed work will not negatively affect the structure or other properties within the Upper East Main Local Historic District. The vote was four (4) yeas (Siegel, Boyd, Lowder & McAllister), so approved.**

**V. OLD BUSINESS**

Chairman McAllister stated there was Old Business on tonight's agenda.

**VI. NEW BUSINESS**

Chairman McAllister asked if there were any new business. Ms. Monica Spees gave out the report of demolitions and staff approved COAs since last meeting.

**VII. ADJOURN**

With no further business, the meeting was adjourned.

Sandy McAllister, Chairman

Sandra McAllister

Date:

6/22/17