

**HISTORIC PRESERVATION BOARD
SUMMARY MINUTES
August 25, 2016**

MEMBERS PRESENT:

**David Southard
Virginia Siegel
Sandy McAllister**

STAFF PRESENT:

**Jessica Martin
Ben Peterson
Monica Spees**

MEMBERS ABSENT

Johnston Boyd & Brian Lowder

I. CALL MEETING TO ORDER

Chairman Sandy McAllister called the meeting to order.

II. DETERMINATION OF QUORUM

Roll was called by Jessica Martin. At the time of roll call, three (3) out of five (5) of the members were present, confirming a quorum.

III. APPROVAL OF MINUTES

Chairman McAllister stated everyone received a copy of the Summary Minutes of the Historic Preservation Board meeting on July 28, 2016. She asked if there were any comments or changes. Being no comments or questions, Chairman McAllister asked for a Motion.

ACTION: Mr. David Southard moved to approve the Minutes of the July 28, 2016 Board Meeting as written. Ms. Virginia Siegel seconded the motion. The vote was three (3) yeas, so approved.

IV. CERTIFICATES OF APPROPRIATENESS

Chairman McAllister called the case of "2016-16-COA – 1302 Chestnut Street – New Construction - Garage". Ms. Monica Spees presented the staff report (available in the office with an open records request). She stated there was an error in the report; the garage will be 28x24 now.

Ms. Siegel asked where the fence would be located. Mr. Gary Larkin showed where the fence and gate will be located on the property. Ms. Siegel asked about the six over six windows that was showing on the exhibit and if they matched the house. It was determined that the home has one over one windows besides the addition on the home has four over four. The applicants have agreed to put four over four windows on the garage. Chairman McAllister asked if there were any other questions or discussions. Being none, she asked for a motion.

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ACTION: Mr. David Southard made a motion, seconded by Ms. Virginia Siegel, to approve the application. My motion is based on the findings of fact as presented in the Staff Report and testimony presented in this public hearing. The proposed alterations work are in agreement with the adopted 2015 Bowling Green Historic Preservation Design Guidelines and the proposed work will not negatively affect the structure or other properties within the College Hill Local Historic District. I further move that the windows on the new garage match the four over four window style that is on the house. The vote was three (3) yeas, so approved.

V. NEW BUSINESS

Chairman McAllister announced under new business "National Register Nomination - 943 Covington Street". Ms. Monica Spees presented the staff report which included Ms. Barbara Johnston registration form. Ms. Siegel commented that Ms. Johnston registration form was very well written. After discussion of what the next step was for Ms. Johnston, Chairman McAllister asked for a motion.

ACTION: Ms. Virginia Siegel made a motion, seconded by Mr. David Southard, that this board make a positive recommendation to the Kentucky Heritage Council and National Park Service for 943 Covington Street to be included on the National Register of Historic Places. I further move that this board has reviewed the nomination and has found that the property embodies distinctive architectural characteristics of a type and period, and presents a significant and distinguishable historic contribution to Bowling Green and meets the requirements of National Register Criterion C. The vote was three (3) yeas, so approved.

Ms. Spees also gave the board a list of staff approval COA and demolition permits since the July meeting.

VI. OLD BUSINESS

Chairman McAllister asked if there were any old business. There was none presented.

VII. ADJOURN

With no further business, the meeting was adjourned.

Brian Lowder
Sandy McAllister, Chairman 

Date: 9/22/16