



**HISTORIC PRESERVATION BOARD MEETING
SUMMARY MINUTES
June 23, 2011**

ATTENDANCE:

Board Members

Eric Reed
Emily Sharp
Todd Shomo
Rick Voakes
Donna Wolbe

Staff Members / Others

Miranda Clements, HP Planner
Jonathan Britt, CCPC
Pam Hurt, Recording Secretary

Absent

Sandy McAllister
Shawn Sinclair

I. CALL TO ORDER

Chairman Eric Reed called the Historic Preservation Board meeting to order at 5:00 pm.

II. DETERMINATION OF QUORUM

Roll call was taken and a quorum was determined with six (6) members in attendance at the time of roll call.

III. APPROVAL OF MINUTES

Chairman Reed asked the Board Members if there were questions, comments or any corrections to the Summary Minutes of the May 26, 2011 Board Meeting. Being none, he asked for a motion for approval.

ACTION: A motion to approve the Summary Minutes of the May 26, 2011 Historic Preservation Board Meeting was made by Emily Sharp and seconded by Rick Voakes. With a unanimous vote, the Summary Minutes were APPROVED.

IV. STAFF APPROVED CERTIFICATES OF APPROPRIATENESS

Miranda Clements reports to the Board with there was one (1) staff approved Certificates of Appropriateness (COA) issued in June.

- COA CASE #2011-13 1149 State Street
Owner: Jane Morris
Applicant: Jane Morris
For repairs and painting (received a Landmark Association Grant)

V. HISTORIC PRESERVATION PLANNER BOARD REPORT

Miranda Clements reports on the status of the following properties:

- >1302 College Street – enforcement of COA
 - >1246 Chestnut Street – on notice by City Code Enforcement to make repairs
 - >1310 College Street – potential sale of property through KY Trust
 - >Old Bowling Green High School – on Operation PRIDE’s ‘Top Ten Eyesores’ list.
- Survey – deadline August 1, 2011
 - Heritage Walk
 - Demolition Permit Reviews (*a Demolition Report with photos were provided to the Board for visual reference*)
 - >DM2011-561: 112 Bookstore Way
 - >DM2011-608: 2337 Russellville Road
 - >DM2011-707: 310 East 3rd Avenue
 - >DM2011-736: 1313 Melrose Street
 - Upcoming Events

Mrs. Clements asks the Board to review the report and to let her know if they have any questions.

VI. NEW BUSINESS

2011 – 2012 Historic Preservation Board Officers. Per the Historic Preservation Board Bylaws (Section 2.2), *The Chairperson and the Vice-Chairperson shall serve for a term of one (1) year or until their successor has been duly qualified and elected. Such terms shall commence at the first regular meeting of the Board in July of each year.*

Chairman Reed opened the floor for nominations from the Board for 2011-2012 HPB Chairperson. A nomination was made to elect Todd Shomo as Chairman; with no other nominations, the floor was closed for nominations and Chairman Reed asked for a motion.

ACTION: A motion was made by Eric Reed and seconded by Rick Voakes to elect Todd Shomo as the 2011 – 2012 Historic Preservation Board Chairman. With a unanimous vote, the motion PASSED.

The Board congratulated Mr. Shomo on his new role and thanked Chairman Reed for serving as the past years Chairman.

Chairman Reed opened the floor for nominations from the Board for 2011-2012 HPB Vice-Chairperson. A nomination was made to elect Donna Woble as Vice-Chairperson; with no other nominations, the floor was closed for nominations and Chairman Reed asked for a motion.

Historic Preservation Board Meeting
June 23, 2011

ACTION: A motion was made by Emily Sharp and seconded by Eric Reed to elect Donna Wolbe as the 2011 – 2012 Historic Preservation Board Vice-Chairperson. With a unanimous vote, the motion PASSED.

The Board congratulated Mrs. Wolbe on her new role and thanked Vice-Chairperson Emily Sharp for her service.

Emily Sharp reports that the DRA and the Fountain Square Business Association are doing a survey of the residential and commercial properties around and within a two (2) block area of the square that are vacant or leased. The survey will aid in the promotion of potential residents and businesses in the downtown area.

Donna Wolbe states that the TIF (Tax Increment Financing) District has been renamed ‘City Center’.

VIII. ADJOURN

Chairman Reed asked for further questions and/or comments; being none, he declared the meeting adjourned at 5:15 pm.