

**HISTORIC PRESERVATION BOARD
SUMMARY MINUTES
August 4, 2009**

MEMBERS PRESENT:

**Emily Perkins-Sharp
Rick Voakes
Donna Wolbe
Shawn Sinclair
George Morris
Mark Hood**

STAFF PRESENT:

**Sandy M. Clark, Administrative Secretary
Miranda Clements, HP Planner
Hon. Hamp Moore, Attorney**

**GUESTS: Eileen Starr
Carly Donnelly**

**Absent:
Eric Reed**

Attorney Hamp Moore performed the Oath of Office to two new Board members, George Morris and Dr. Rick Voakes, who accepted the Oath and were welcomed by the other Board members to this Historic Preservation Board.

Mr. Moore said the next action of this Board would be to elect an acting Chair to conduct the meeting today. Therein Mr. Hood nominated Dr. Rick Voakes as acting Chair to conduct the meeting today and this nomination was seconded by George Morris. Nominations were closed.

ACTION: Ms. Sharp made the motion, seconded by Ms. Wolbe to elect Dr. Rick Voakes as acting Chair for today's meeting. All members agreed.

Acting Chair Dr. Rick Voakes called the meeting to order at 5:06 p.m. Dr. Voakes asked for roll call of the members present.

I. DETERMINATION OF QUORUM

Sandy Clark, Administrative Secretary, conducted roll call and six (6) board members were present at the time of roll call, with one absent. The quorum was determined to be present with six of seven members in attendance at the time of roll call.

II. APPROVAL OF MINUTES

Acting Chair Voakes stated that the next order of business was to approve the Summary Minutes of the Historic Preservation Board meeting of June 6, 2009. After discussion about the Minutes, Acting Chair Voakes asked for a Motion.

ACTION: Ms. Wolbe moved to approve the Minutes of the June 2, 2009 meeting and Ms. Sharp seconded the motion. All members agreed (4 yeas, 2 abstain).

III STAFF APPROVED COAs:

Acting Chair Voakes noted that the first item on the agenda were the staff approved COAs. Ms. Clements noted that she reviewed three COAs over the past month which were shown in packet given to the Board. Ms. Clements said that the Staff Approved COAs are as follows:

2009-15: 1019 State Street - repairs to the front façade of the building, including work on the windows, cornice and entry to match existing.

2009-16: 911 College Street - Repairs and repainting of building exterior, including windows, decorative flashing, exterior wood paneling, doors, etc. ;
Replace the glass only in 12 windows on the front of the building;
Replace rotten wood around windows with wood or wood filler;
Roofing recover and repairs – will not be visible from College St.

2009-17: 443 Park Row – Installation of parking signs within the parking lot behind the new BB& T bank building as indicated on the attached site plan. Signs will be 5 feet tall; the face will measure 1 foot 6 inches X 1 foot.
(Sign will state: Parking for Church Staff Only)

IV. DEMOLITION REVIEWS:

Ms. Clements showed photos of the demolition permits she reviewed over the past couple of months that included:

- 2009-11: 315 Sumpter Avenue
- 2009-12: 510 University Blvd.
- 2009-13: 1401 Kentucky Street
- 2009-14: 1001 Liberty Avenue (T.C. Cherry School)
- 2009-16: 311 Woodford Avenue
- 2009-17: 224 13th Avenue East
- 2009-18: 215 13th Avenue East
- 2009-19: 211 13th Avenue East
- 2009-20: 209 13th Avenue East
- 2009-21: 217 13th Avenue East
- 2009-22: 220 13th Avenue East
- 2009-23: 1323 Center Street
- 2009-24: 1331 Center Street
- 2009-25: 650 High St Street

(The City of Bowling Green allows a thirty (30) day delay on issuance of demolition permits to allow the Historic Preservation Board to document historically significant buildings and to suggest salvage of portions of the structure.)

V. PAINT PROGRAM

Ms. Clements noted that we had one application for the Historic Paint Program, being for PYDR, LLC (Norm Johnson and Brian Lowder) for 938 Elm Street in the Upper East Main Street Historic District.

VI. OLD BUSINESS:

Ms. Clements announced that the Governor for the State of Kentucky came to Bowling Green and introduced and signed House Bill 3 - changes to the Kentucky State Historic Preservation Tax Program. She also reported on Reservoir Hill Pump House that it has been saved not demolished. There are discussions about possible office for Operation P.R.I.D.E., or Landmark Association for an office or another entity. Last night the City officials conducted a Summer Stroll in the Upper East Main Historic District and this building was discussed as the stroll went by it.

Ms. Clements then reported on the Peal Apartments and attempts to save the building, however, today we received a demolition permit. Tony Rhodes is the property owner and currently he said there is contract on the property and the demolition will occur in the very near future.

She then reported on the Historic Marker Program and presented slides on the route used in Boston and reported that a committee here has begun discussions about a possible historic route around the Square and the markers for historic buildings on the Square. There is a matching Grant 75% to 25% - with the property owner paying 25% of the marker price, being \$400 to \$500 and the owner paying \$75 to \$100. The initial meeting was with Vicki Fitch, Tourism; Judge Buchanon; Mayor Walker; Steve Hunter, Executor Director; Mike Barron, Downtown Merchants Association and Ms Clements, HPB Planner.

Also, Mr. Clements announced that the National Trust Conference will be held in Nashville, Tennessee on October 13 – 17, 2009. This is probably one of the closest places the conference will be if anyone is interested in going. Ms. Clements said she would be going each day if anyone is interested in paying the registration and riding down with her.

VII. NEW BUSINESS:

Dr. Voakes asked for any new business. Therein several Board members asked Ms. Clements if there was a way to prevent the demolitions from happening. Ms. Clements said we really cannot prevent the demolitions, but she receives a copy of the demolition request, she contacts the owners and attempts to discuss the options, which include the documentation of the building; tax credits, etc. There is a five (5) day period for contacting the owner and possibly slowing down the demolition for thirty (30) days. One of the members asked if moving a building off a lot could be feasible. There is not really any money from the Historic Preservation Board or the City or County, but if the Board thought they knew of anyone or knew of a way to move a house or building, then Ms. Clements would check into this process. One Board member said he would rather see a house moved than to

salvage from it. There was discussion of advertisement for someone to come in to move the structure. Then there was talk of who would pay for the advertisement and would the owner want the ad placed in the paper? Would Public Works agree to hold the demolition for the house for the advertisement and possible movement of the structure? This may cause some friction within the City and one Board member asked if the City Commission could direct Public Works to work on advertisement and possible movement of a structure. Ms. Clements will check on what could possibly be done. Would Landmark want to become involved and possibly pay for advertisement?

The next item of business was the nomination and election of officers for 2009-2010. Eric Reed was nominated as Chair and Emily Perkins-Sharp as Vice-Chair. Emily Sharp made the motion and it was seconded by Donna Wolbe for Eric Reed as Chair.

Donna Wolbe made the motion, and it was seconded by George Morris, for Emily Perkins-Sharp to serve as Vice-Chair. Nominations ceased. Ms. Sharp agreed to serve.

ACTION: A Motion was made by Mark Hood, seconded by Donna Wolbe, to elect the slate of officers presented. Votes were taken unanimously in favor of Eric Reed to be Chair and Emily Sharp to be Vice-Chair of the Historic Preservation Board for 2009-2010. All members concurred with one member abstaining.

Ms. Sharp took over the meeting as a newly elected Vice-Chair and at this point she said we should all thank outgoing Chair Eileen Starr for her active work with Historic Preservation, Landmark, and this Board. She certainly has been an asset to this community with Preservation. A token of appreciation was given to Ms. Starr on behalf of the Board.

Donna Wolbe then asked to speak about public education and how this Board would be a pro-active group in the community instead of being one of the groups that cause friction or problems in the community. Board members could educate the public, including public officials like the Magistrates, City Commission, etc. There was discussion about being on public television; out in the community - on the news; in the newspaper, etc., talking about preservation and what a good thing it is in a community. It is important for the public to know we are here to work with home owners and developers and education is the key to knowledge. Now would be a good time to develop relationships let the community know that this Board is approachable and let the community know we all want to work toward a common goal. There was also discussion about putting a link on the City Web page with Preservation information and COA information on their website, as well as ours.

One Board member then asked about the old Sigma Nu house located at 1303 College Street and wanted to know if now that the fraternity is leaving or has left, would it automatically convert to being in the historic district. Ms. Clements and Attorney Moore said they would check on the districting and check to see what was done for this house and the house next door and would report back next month.

Historic Preservation Board
August 4, 2009
Page 5 of 5

With no further business to come before the Board, the meeting was adjourned at 6:18 p.m., by a Motion of Mr. Morris, seconded by Mr. Sinclair. All members concurred.

Dr. Rick Voakes, Acting Chair

Emily Perkins-Sharp, Vice-Chair

Sandy Clark, Administrative Secretary