



Greenways Commission of Bowling Green and Warren County

1141 State Street
Bowling Green, KY 42101
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GREENWAYS COMMISSION MEETING SUMMARY MINUTES		Page 1 of 4
DECEMBER 7, 2009		4:00 P.M.
		CCPC CONFERENCE ROOM
ATTENDANCE	<p><u>Present:</u> Tina Coates, Dick Cooper, Craig Dowell, Catherine Hamilton, Ed Martin, Richard Morgan, Dino Pinerola, Jeff Stein, Mary Travelsted, Senad Velentanlic</p> <p><u>Absent:</u> Jim Bullington, Nathan Phelps</p> <p><u>Ex-Officios present:</u> Mac Yowell, Ernie Gouvas</p>	
PROCEEDINGS	<p>Chairman Jeff Stein called the Greenways Commission Board meeting to order at 4:00 p.m.</p> <p>Roll call was taken and a quorum was determined with seven (7) members in attendance at the time of roll call.</p> <p>Jeff Stein asked the Board Members if there were questions, comments or any corrections to the Summary Minutes of the November 2, 2009, meeting. After a clarification of terminology, he asked for a motion for approval.</p> <p><i>Craig Dowell entered the meeting at 4:10 pm</i></p>	
ACTION	<p>A motion to approve the Summary Minutes of the November 2, 2009 Greenways Commission Board Meeting was made by Mary Travelsted and seconded by Dino Pinerola. With a vote of 5 yeas, 0 nays, 3 abstaining from voting, the Summary Minutes were APPROVED as submitted.</p>	
PROJECT UPDATES	<p>Josh Moore and Mac Yowell reports: <i>(a report of the financial status of the proposed projects was handed out prior to the meeting)</i></p> <ul style="list-style-type: none"> • <u>Greenways Financial Status</u> <ul style="list-style-type: none"> -remaining TCSP funds \$398,995.07 -remaining TE 2006 funds– South Campus \$114,328.76 -TE 2007 funds– West Campus \$0.00 TOTAL \$513,323.82 <u>Estimated cost of proposed projects</u> <ul style="list-style-type: none"> -R/R crossing at Robinson Avenue \$75,000.00 -TE 2007 – Contingency \$0.00 - Veterans Memorial Striping \$59,502.00 -South Campus – BGJHS Connector \$145,084.00 -Boatlanding/Hobson Grove Connector \$286,330.00 -Kereiakes Park Connector Phase 3 – Cemetery Road \$85,960.00 -Trailhead Signage \$10,000.00 TOTAL \$661,876.00 A difference of (-\$148,552.17) • <u>West Campus Greenways Connector, Phase 2</u> <p>Mac Yowell reports:</p> <ul style="list-style-type: none"> -unexpected drainage work will have to be done due to an adjacent property owner building 2 apartment complexes causing more runoff water than anticipated. -cost for drainage work exceeds budget by \$5271.00; to be paid for from TCSP funds. <p>Mr. Yowell asks for consideration to amend the budget for the unexpected drainage work.</p>	



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PROJECT UPDATES (continued)	Jeff Stein asked the Board Members if there were any questions or comments to the budget amendment. Being none, he asked for a motion.		
ACTION	A motion to approve the budget amendment of the West Campus Connector, Phase 2 project was made by Richard Morgan and seconded by Ed Martin. With a vote of 8 yeas and 0 nays, the motion PASSED.		
PROJECT UPDATES	<ul style="list-style-type: none"> <u>Grant Work Session in Frankfort</u> Josh Moore reports that he, Mac Yowell, representatives from WKU and representatives from Warren County attended a work session November 17th in Frankfort about the requirements, guidelines and process for TE Grants. <ul style="list-style-type: none"> -historical components. -archeological components. -environmental assessments. -TE Grant funds are normally received in October or November; to date, none has been received. -TE Grant funds will be awarded to Greenways but not until May or June 2010. -per the new grant guidelines, reimbursement for any work done on a project will not be received until a formal contract is signed. <p><i>Catherine Hamilton entered the meeting at 4:20 pm.</i></p> <ul style="list-style-type: none"> <u>Woodburn/Richpond Connector</u> Josh Moore explains that the contract for the proposed Woodburn/Richpond Connector won't be signed until June or July 2010; however, in-house design work can proceed. <ul style="list-style-type: none"> -preliminary historic, environment paperwork and alignments for the Woodburn/Richpond Connector have been submitted to Frankfort; waiting to receive comments. -the property line of a historic registered structure is within 800' of the proposed trail. -proposed design plans include a connector with the South Warren School trails and sidewalks. <u>Boatlanding/Hobson Grove Connector</u> As he refers to power point aerial pictures, Josh Moore explains that property known as the former Field's Packing Company site is property that the City condemned at the request of Greenways and is currently owned by the City. He states that since Greenways already has an interest in this property, instead of constructing sidewalks around it, he suggests developing a mini-park setting of sort on the property as it has a nice view of the river. The property is currently an eye sore and has the ruins of the foundation of the old structure. Mr. Moore refers to an estimate breakdown handed out prior to the meeting that revises the proposed budget for the project. <ul style="list-style-type: none"> -remove foundation and grade site. -10' wide winding paths. -3 ½' to 4' decorative observation/retaining wall; safety in mind. -landscaping and green space. -foot bridge over whiskey run and at the wharf site. -additional length of stone trail. <p><i>Dick Cooper entered the meeting at 4:30 pm.</i></p> <p>Mr. Moore advises that if the Board chooses to move forward with this project in the current layout and design or another, to go ahead and proceed with the guidelines required by Frankfort. He adds that funding is currently available and a contract has already been obtained. Mr. Moore states that the estimated cost of the project (as noted on the breakdown) has increased from the prior estimate and wanted the Board to be</p> 		



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<p>PROJECT UPDATES (continued)</p>	<p>aware that it would take the majority of the remaining funds available.</p> <p>The Board discussed the design, layout, proposed and possible future connections, material to be used, etc. of the project.</p> <p>Jeff Stein asks the Board if the Boatlanding/Hobson Grove Connector project is what they want to proceed with or consider moving forward with another project.</p> <p>As the Board reviews the cost estimates of the other projects on the estimate breakdown sheet, Mr. Moore points out that Greenways has already committed to the trailhead signage of \$10,000.00.</p> <p>The Veterans Memorial stripping estimate of \$59,502.00 is for signage/stripping bike lanes on Veterans Memorial and maybe Russellville Road if there is a maintenance agreement. As of now, there is no maintenance agreement with the City and/or County. Even though the State has agreed with the stripping, they are not willing to allow the bike lanes without a maintenance agreement.</p> <p>The \$75,000.00 estimate for the Robinson Avenue R/R Crossing improvement project is still on hold and waiting for CSX to make a decision which may be a while.</p> <p>Jeff Stein asks the Board to consider if they want to use the funds which are currently tagged (but not committed to) for the Veterans Memorial stripping/signage and the Robinson Avenue R/R Crossing project and proceed with the Boatlanding/Hobson Grove Connector project.</p> <p>After some discussion, Mr. Moore asks the Board for permission to submit the current design as a proposed plan of the Boatlanding/Hobson Grove Connector project to Frankfort to get the process started. Mr. Stein asks for questions and/or a motion.</p>	
<p>ACTION</p>	<p>A motion to submit the current proposed design of the Boatlanding/Hobson Grove Connector project to Frankfort was made by Craig Dowell and seconded by Richard Morgan. The board voted unanimously and the motion was APPROVED.</p>	
<p>COMMITTEE REPORTS</p>	<p><u>Nominating Committee</u> (Tina Coates , Mary Travelsted and Ed Martin) Ed Martin reports that the Nominating Committee met and came up with a list of interested parties to be considered for election by the Board in February for the 2010 officers.</p> <p>They are: For Chairman, <u>Dino Pinerola</u> For Vice Chairman, <u>Craig Dowell</u> For Treasurer, <u>Ed Martin</u></p> <p>The list of nominees will be finalized at the January Board meeting and an election will be held at the February Board Meeting. Per Article II(B) of the By-Laws, the officers shall serve a term of one (1) year and shall commence at the first regular meeting of the Board in March.</p> <p><u>Board Member Terms/Reappointments</u> The terms of three Board Members will end at the end December 31, 2009.</p> <p>They are: Ed Martin, City Appointed Dino Pinerola, County Appointed Dick Cooper, County Appointed</p> <p>Ed Martin confirms that he will seek re-appointment. Letters from Mr. Martin and from Josh Moore as the Greenways Coordinator have been sent to the Mayor requesting reappointment; waiting for a response from the Mayors office.</p>	



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COMMITTEE REPORTS (continued)	Dino Pinerola confirms that he wishes to be reappointed.		
	Dick Cooper confirms that he does not choose to be reappointed.		
	A plaque was presented to Mr. Cooper that reads, " <i>In Honor of Dick Cooper For His 8 Years of Service to the Greenways Commission of Bowling Green-Warren County</i> " and will be attached to a bench of his choice on the Woodburn/Richpond Connector trail when it is constructed. Mr. Cooper accepts the plaque and thanks the Board. He asks that even though he may not be a voting Board Member, he would like to be involved in the Woodburn/Richpond Connector project		
ANNOUNCEMENTS	The next Greenways meeting will be <u>January 4, 2010 at 4:00 p.m.</u>		
ADJOURNED	Jeff Stein asked for further question and comments; being none, the meeting was adjourned at 5:05 pm.		