



# Greenways Commission of Bowling Green and Warren County

1141 State Street  
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GREENWAYS COMMISSION MEETING SUMMARY MINUTES		Page 1 of 4
SEPTEMBER 14, 2009		4:00 P.M.
		CCPC CONFERENCE ROOM
<b>ATTENDANCE</b>	<p><u>Present:</u> Jim Bullington, Ed Martin, Richard Morgan, Nathan Phelps, Dino Pinerola, Jeff Stein, Mary Travelsted, Senad Veletanlic</p> <p><u>Absent:</u> Tina Coates, Dick Cooper, Craig Dowell, Catherine Hamilton</p> <p><u>Ex-Officios present:</u> Mac Yowell, Steve Spencer</p>	
<b>PROCEEDINGS</b>	<p>Chairman Jeff Stein called the Greenways Commission Board meeting to order at 4:05 p.m.</p> <p>Roll call was taken and a quorum was determined with eight (8) members in attendance at the time of roll call.</p> <p>Jeff Stein asked the Board members if there were questions, comments or any corrections to the Summary Minutes of the August 3, 2009, meeting. Being none, he asked for a motion for approval.</p>	
<b>ACTION</b>	<p><b>A motion to approve the Summary Minutes of the August 3, 2009 Greenways Commission Board meeting was made by Richard Morgan and seconded by Mary Travelsted. With a vote of 6 yeas, 0 nays, 2 abstaining from voting, the Summary Minutes were APPROVED as submitted.</b></p>	
<b>PROJECT UPDATES</b>	<p>Josh Moore and Mac Yowell reports: <i>(a power point presentation was shown of progress/work done to the project)</i></p> <ul style="list-style-type: none"> <li>• <u>West Campus Greenways Connector, Phase 2</u> <ul style="list-style-type: none"> <li>-bridge adjacent to Preston Miller Park</li> <li>-bollards installed</li> <li>-bench pad</li> <li>-retaining wall and fence</li> <li>-48" drainage pipe with end treatment</li> <li>-grass growing; water flowing</li> <li>-final inspection will be conducted soon; path is already being used</li> </ul> </li> </ul>	
<b>DISCUSSION</b>	<p>There was some discussion about using asphalt on the gravel slopped portions of the path that rain water has and will continue to wash away. There was a question about using a porous type of concrete instead of asphalt and or stone on the path but it would be double the cost.</p>	
<b>NEW BUSINESS</b>	<p>Josh Moore presents: <i>(referring to estimated costs sheets handed out prior to the meeting and to an aerial map exhibit of the proposed trail locations and directions)</i></p> <p><u>Boatlanding Park/Hobson Grove Connector</u></p> <p>This project proposes to construct an 8' wide concrete path along Boatlanding Road starting at Boatlanding Park to Power Street. Then install sharrows, 'Share the Road' and Greenways signage along Power Street to Beauty Avenue, along Beauty Avenue to Beech Street, along Beech Street to Church Avenue and along Church Avenue to Kinlock Road. At the intersection of Beech Street and Church Avenue, construct a 10' wide stone path going across to Preston Avenue. Crossing Preston Avenue and construct a multi-use foot bridge to cross the whiskey run ditch and then continuing southeast going by the Hobson Grove baseball fields and connecting to Main Avenue south of the Hobson House. Install sharrows, 'Share the Road' and Greenways signage along Main Avenue and then going northeast on a new City proposed BGMU treatment plant access stone roadway. Following the treatment plant access roadway to another stone roadway used to access the BGMU firing range and then north to the wharf area. Construct an 8'-9' multi-use foot bridge to cross the whiskey run ditch. From that point, construct a 10' stone path from the wharf area to Kinlock Road being sure to stay within the right-of-way of Kinlock Lane to Church Avenue. Install a pedestrian only style gate at this point making a complete loop around the water treatment plant. On the west side of the project, construct a 5' stone foot path with Greenways signage from the existing BGMU water treatment plant access</p>	



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<b>NEW BUSINESS (continued)</b>	stone roadway to the Hobson House.		
<b>DISCUSSION</b>	<p>Josh Moore explains that there has been discussions with Ernie Gouvas and Gene Harmon regarding using Kinlock Road, which is public right-of-way but is gated to restrict access, for a path resulting in a go-ahead as long as no motor vehicle traffic is allowed. Some excavating and clearing of vegetation to achieve a proper width is needed and then laying 4" of stone for a path to the wharf area. At the wharf area, an 8'-9' bridge will need to be constructed to cross the whiskey run ditch possibility using some beams salvaged from BGMU. The BGMU water treatment plant is expanding and plans to change the truck access to the facility from Preston Avenue to Main Avenue. The City will build a gravel access road from Main Avenue to the back of the water treatment plant. We could possibility use this new gravel access roadway as a path. Mr. Moore explains that this project includes a possible 5' by approximately 200' foot path from the Greenways path to the Hobson House; however, the foot path would be steep.</p> <p>Mr. Moore explains that the plans, estimate costs and construction notes are only a proposal and welcomes changes and other ideas. He reminds the Board Members that this will be the first project that will require the new Highway Administration guidelines. He suggests waiting until the City finishes the new gravel access roadway for BGMU and gates are relocated and maybe start construction on the path in the spring. This will allow time to complete the Highway Administrations paperwork requirements.</p> <p>As he refers to the aerial photo, Jim Bullington suggests locating the proposed path to go along the river and cross over the property the City/Greenways owns to the Portage R/R site and use the Portage R/R to connect to Beech Street at the intersection of Beauty Avenue and Beech Street. There was some discussion that if the City/Greenways truly owns the property Mr. Bullington is referring to. Mr. Bullington assures Mr. Moore that we do.</p> <p>Considering Mr. Bullingtons suggestion, Mr. Moore states that Greenways does not own the Portage R/R. Mr. Bullington responds by saying that TVA has said that Greenways could have it. Mr. Moore agrees that TVA has indeed told Greenways that we could have it and as he has mentioned several times before, the project died when everyone involved in that project with TVA at that time left. Mr. Moore states that he has been in communications with the TVA on how to get the project moving again. The project ended with TVA needing to produce documents for Greenways to sign. A dollar amount was decided upon and TVA was to re-survey the property to get a new boundary established, write a legal description and then move forward...it's been in TVA's hands for the last 2 years and nothing has been done. Mr. Bullington states that he will speak to the contact person with TVA and see if he could get the project moving.</p> <p>It is agreed that Mr. Bullington's suggestion would make a better, more scenic trail and would utilize property that is already owned by the City/Greenways. Mr. Moore states that with the change of Mr. Bullington's suggestion, the cost estimates would change very little if at all. It will take some time to complete the paperwork, assessments and go by the new guidelines set by the Highway Administration, and if we wait to have a concrete plan, it may too late in the year to start construction. It would be better to use the winter months to prepare and maybe start construction in the spring.</p> <p>Jim Bullington suggests that it would be a good time to make a proposal to the City regarding the sidewalk plan. He suggests to go from the Skate Park to Boatlanding and down 6<sup>th</sup> Avenue; then by the Housing Authority to Sugar Maple Square and then to Boatlanding with 10' sidewalks. Mr. Moore advises to take the suggestion to Emmett Wood at Public Works with a brief plan and ask for his consideration/comments.</p> <p><i>(The board members discuss Mr. Burlington's suggestion among themselves.)</i></p> <p>Josh Moore and Mac Yowell briefly answer questions regarding the procedures of the new Highway Administration guidelines.</p>		



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<b>DISCUSSION (continued)</b>	Chairman Jeff Stine asks for a motion to approve the proposed Boatlanding Park/Hobson Grove Connector plan.		
<b>ACTION</b>	<b>A motion to approve and move forward with the proposed Boatlanding Park/Hobson Grove Connector Greenways plan was made by Nathan Phelps and seconded by Ed Martin. With a vote of 8 yeas, 0 nays, the motion PASSED.</b>		
<b>NEW BUSINESS (continued)</b>	<p><u>Greenways Signage</u> Mac Yowell reports that there were 10 bid proposal packets sent to various contractors, the job was advertised by the City in the paper and when he went to the bid opening, there were no bids submitted. The bid was to install 34 Greenways and No Motor Vehicle signs for \$7500 on existing trails. Mr. Yowell states that the City has informed us that we can do the job by negotiations. We can buy material thorough the City to save sales tax and negotiate with an individual to do the installation. Nathan Phelps suggests having a stencil made for Greenways to be able to paint on the trail itself in addition to the signage. Since voting action on this project has already been taken place, no additional action is necessary. All agree to move forward and buying the material needed through the City and hiring an individual to do the installation.</p> <p><u>Trailhead Signage</u> <i>(referring to a power point presentation of examples and a map of possible locations)</i> Josh Moore reports and thanks Tina Coates for sending him several pictures of different trailhead signs from various locations that will help illustrate what a trailhead sign is. As he refers to an example of a trailhead map, he states that the purposed signage is an aluminum base/frame sign with a Plexiglas weather proof hinged top to display a 24" x 36" map of the existing Greenways trail network with an enlarged inset of a particular trail location with distances and legends. Referring to the power point presentation, he notes that on this map, stars (★) (which could be a different icon) indicates purposed locations of trailhead signs at Lost River Cave, Lovers Lane Soccer Complex, Kereikes Park, McConnell Park at Riverfront, Boatlanding Park and in the area of 'Egypt' parking lot for the South and West Campus projects, and then maybe at Preston Miller because of good parking for the trail around the water park. He asks for suggestions for places of interest on each particular trail to pinpoint in the inset to note distances from point to point. He asks the Board Members for consideration and suggests if this is the type of sign bases/frames to be used, funds are available and we would need to go ahead and order them and installed. Instead of going to the expense of hiring a professional printer to print the maps, they would be printed and laminated by the Planning Commission as they could probably change considerably in the next few years. As he refers to a cost estimate sheet handed out prior to the meeting, Mr. Moore states that the cost of each sign would be approximately \$1000 with an additional installation cost. There was some discussion on different kinds and sizes of sign bases/frames. Mr. Moore states that 24" x 36" is considered a standard size and that it is a size the Planning Commission is able to print and laminate. Nathan Phelps suggests to insert a scale (example: 1 inch = 1 mile) on the map and an icon of where restrooms and water fountains are located. Chairman Jeff Stein asks for a motion to proceed with ordering 10 trailhead base/frames signs and to produce maps for the proposed locations.</p>		
<b>ACTION</b>	<b>A motion was made to order 10 trailhead signs base/frames by Richard Morgan and seconded by Ed Martin. With unanimous vote by the Board Members present, the motion PASSED.</b>		
<b>OTHER BUSINESS</b>	<p>Dino Pinerola asked if a date has been set to assemble the 15 benches. Josh Moore explains that the benches are being delivered on pallets with all of the hardware for all 15 benches in one box and each individual part in its own box instead of one box for one bench; therefore a lot of sorting will need to be done first. Mac Yowell suggests that he and Mr. Moore will go to 601 State Street on Wednesday (9-16-09) to see what kind of tools are needed and possibly sort the parts. Mr. Moore confirms and states that he will get a key from DRA.</p> <p>Mary Travelsted states that the bushes/shrubs have not been trimmed yet at the corner of Cemetery Road and Cherokee Drive as discussed in the August meeting. Jim Bullinton spoke up and states that he was to contact WKU regarding the maintenance of the corner but it had slipped his mind. He apologized and states he would call WKU tonight.</p>		



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<b>ANNOUNCEMENTS</b>	<p>Mayor's Bike Ride thorough Bowling Green            September 19, 2009, 9:00 am at Kereikes Park            Registration begins at 8:30 am</p> <p>The next Greenways meeting will be <u>October 5, 2009 at 4:00 p.m.</u>            Josh Moore states that he will not be in town for the October meeting.            There was some discussion on whether or not to cancel the October meeting due to his and several Board Members absence. Mr. Moore states that an email will be sent out next week that will require a response from each Board Member to determine a possible quorum, depending on the response, it will then be decided whether or not to cancel the meeting.</p>		
<b>CLOSED SESSION</b>	<p>Josh Moore asks Chairman Jeff Stein to go into closed session for the purpose of discussing pending litigation. Chairman Jeff Stein the asked for a motion.</p>		
<b>ACTION</b>	<p><b>A motion was made to go into closed session for the purpose of discussion pending litigation by Jim Bullington and seconded by Ed Martin. With a unanimous vote by the Board Members present, the motion PASSED.</b></p> <p><b><i>ALL OTHER PEOPLE LEFT THE CONFERENCE ROOM AND THE BOARD WENT INTO CLOSED SESSION.</i></b></p>		
<b>RECONVENE</b>	<p>Chairman Jeff Stein reconvened the meeting after the closed session. He asks that the record reflects that no action was taken during the closed session and the Board only considered the matters contained in the motion to go into closed session. A motion to reconvene and go back into open session was made by Ed Martin and seconded by Nathan Phelps. With a unanimous vote, the motion passed.</p>		
<b>ADJOURNED</b>	<p>Jeff Stein asked for further question and comments; being none, the meeting was adjourned at 5:35 pm.</p>		