



GREENWAYS COMMISSION of BOWLING GREEN and WARREN COUNTY BOARD MEETING SUMMARY MINUTES

November 7, 2011

ATTENDANCE

Board Members

Jim Bullington
Darrell Traughber
Ed Martin
Dino Pinerola
Senad Veletanlic
Nathan Phelps
Slim Nash
Linda Dickerson
Jeff Stein
Jim Salmon

Ex-Officios

Mac Yowell, CCPC/Warren County Public Works

Staff Members / Others

Jonathan Britt, Interim Greenways Coordinator
Rachel Hetzler, CCPC
Josh Moore, CCPC
Robyn Minor, Daily News
Pam Hurt, Recording Secretary

Absent

Catherine Hamilton
Meredith Johnson

I. ROLL CALL / DETERMINATION OF QUORUM

Chairman Dino Pinerola called the Greenways Commission Board meeting to order at 4:05 pm (after a seventh Board Member arrived).

Roll call was taken and a quorum was determined with seven (7) members in attendance at the time.

II. APPROVAL OF BOARD MEETING SUMMARY MINUTES

Chairman Pinerola asked the Board if there were any discussion regarding the Summary Minutes of the October 10, 2011 Board meeting. Being none, he asked for a motion for approval.

ACTION: A motion to approve the Summary Minutes of the October 10, 2011 Greenways Commission Board Meeting was made by Linda Dickerson and seconded by Ed Martin. With a vote of six (6) yeas and one (1) abstaining from voting, the Summary Minutes were APPROVED.

Jim Bullington and Slim Nash enter the meeting.

III. REPORTS/ PROJECT UPDATES

Executive Committee

• **Greenways Coordinator Job Description – Final Revisions**

Ed Martin reports on some suggestions he received from a Board Member not able to attend today's meeting. After discussion by all in attendance, the following were the changes the Board agreed on:

- RE: Bullet #6: to delete 'on an annual basis', as the Board felt pursuing grants and funding needs to be done on a continual/ daily basis.
- RE: Bullet #6: to move the entire bullet up to the third bullet position in the list of responsibilities, as the Board felt that it needed to be in order of importance.
- RE: Minimum Training and Experience: to delete 'This position requires...' and begin with 'A Bachelor's degree...'
- RE: Minimum Training and Experience: to add 'is preferred.' after '...two years experience in program administration'.

After Mr. Martin summarized the changes and with no further discussion, Chairman Pinerola asked for a motion.

ACTION: A motion was made by Ed Martin and seconded by Slim Nash to approve the Greenways Coordinators Job Description with the changes discussed and submit it to the Personnel Committee. With a unanimous vote, the motion PASSED.

Nominating Committee

• **2012 Board Officers**

The Nominating Committee will need to present a list of nominees at the January 2012 Board meeting, officers will be elected at the February Board meeting and the newly elected 2012 Board officers' term will commence beginning with the March 2012 Board meeting. Jim Bullington states that if any Board member is interested in serving as a Board officer to inform a committee member.

Darrell Traughber enters the meeting.

Chairman Pinerola reminds Jim Bullington (*City*), Senad Veletanlic (*City*) and Nathan Phelps (*County*) that their appointments as Board Members expire in December 2011.

Maintenance Committee

• **Greenways Striping Demonstration Project**

Ed Martin reports that the Maintenance Committee met earlier today with Josh Moore and Jonathan Britt to discuss the striping that was painted on the Greenways path along Creason Street. As photographs were shown, Mr. Martin states that some of the issues discussed were the color of green paint used and where should the logo stencils be placed on the path. The Committee decided to use the shade of green paint as painted on the path because a darker shade of green would not show up on black asphalt paths/trails and to place a logo stencil every 500' on alternate sides of the striping. It was also decided to wait on presenting this to the Board for approval to see what the stencils looked like after they were painted.

Jeff Stein exited the meeting.

Governmental Affairs Committee

No report at this time.

Marketing and Publicity Committee

No report at this time.

Greenways Projects Committee

• **South Warren Shared Use Path Project Area**

Chairman Pinerola states that the Projects Committee met with Jonathan Britt on November 3rd. As he referred to a map of the project area, Jonathan Britt explained that some of the issues discussed at the committee meeting were how much money is available to spend, where the path will go and how to handle the property owners involved. Arnold Consulting Engineering Services (ACES) has been hired as a consultant for the project and they have started making preliminary contact with the property owners. Based on some feedback received from property owners, this may not be the best time to consider a Greenways path in the direction south of Buchanon Park.

• **South Warren Shared Use Path, Phase 1**

Mr. Britt explains that Phase 1 of the project will be the area from South Warren School to Buchannon Park between the R/R and Nashville Road. The committee discussed several directions the path could take and it was decided to allow the consultants to give their advice based on their expertise on the best location for the path and bring those ideas and alternatives to the Board for a decision at the December Board meeting. After some discussion, and the fact that there has been some opposition of the idea of a Greenways path from the property

owners south of Buchanan Park, Mr. Britt asks the Board for authorization to have the consultants to concentrate and focus on Phase 1 only.

ACTION: A motion was made by Nathan Phelps and seconded by Ed Martin to instruct the consultants (ACES) to advise the Board on a Greenways path in the Phase 1 area and bring those ideas and suggestions to the Board at the December Board meeting. With a unanimous vote, the motion PASSED.

- **New Project – Remaining TE Funds**

As he refers to a map, Josh Moore explains that during the Projects Committee meeting, some different options on the next Greenways project in the TE Grant area were discussed. The consensus of the Board was to concentrate in the area of the Dog Park/ Lost River/ Shawnee Subdivision/ Kroger shopping center/ WKU's Institute of Combustion Science and Environmental Technology (ICSET) campus area and bring the staff some direction on what the next project should be as the remainder of the grant money may be lost if it is not used.

IV. GREENWAYS MASTER PLAN REVISION/ UPDATE

- **Approval of Proposed Vision Statement/ Proposed Plan Goals**

As he refers to a DRAFT of the proposed Master Plan Vision Statement and Proposed Plan Goals, Jonathan Britt asked the Board for their comments. With no comments, he asked approval of the Vision Statement and Goals as presented.

ACTION: A motion was made by Slim Nash and seconded by Ed Martin to approve the Greenways Master Plan Vision Statement and Proposed Plan Goals as presented. After a unanimous vote, the motion PASSED.

V. ADJOURNMENT

With no further discussion, Chairman Pinerola determined the meeting adjourned at 5:20 pm.